

Revised 01/25

FEDERATION OF NEW YORK INSURANCE PROFESSIONALS, INC.

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01/25

STANDING RULES
FEDERATION OF NEW YORK INSURANCE PROFESSIONALS, INC.

(Association By-Laws have been eliminated and have been replaced by Corporate By-Laws and Standing Rules.)

SR#1 MEMBERSHIP

A. The F.N.Y.I.P., Inc., and all affiliated Associations shall be non-commercial, Non-partisan, not for profit and non-union.

B. (i) Membership is extended to affiliated Associations members. Membership may be granted by a majority vote of the Executive Board, provided the application is given to the Regional Director on an Approved F.N.Y.I.P., Inc. form. Upon approval and payment of dues as hereinafter provided, plus submission of two copies of their bylaws, applicant shall be declared a member.

(ii) Membership is extended to members-at-large. Membership may be granted by a majority vote of the Executive Board, provided the application and dues for member-at-large is given to the vice president. Upon approval applicant shall be declared a member.

C. There shall be three classes of membership:

1. **Active Membership** shall consist of persons who are a member of their Affiliated Association, employed or previously employed in the risk and insurance field, whose work is primarily in connection with insurance Related bodies.

2. **Retired Insurance Professional** shall consist of persons who have been an active member of an Affiliated Association or a member-at-large and are no longer active in an insurance related industry or hold an active membership in their Affiliated Association. They shall be non-dues paying members and are not eligible to vote or hold office.

3. **Member-at-Large** Shall be granted to any individual who because of Geographic location is unable to be a member of an Affiliated Association. Members at large shall have the same privileges of membership as Affiliated Associations.

D. Organizational Regions

Region I Sullivan, Dutchess, Orange, Putnam, Westchester, Nassau New York, Queens, Kings, Bronx, and Richmond Counties

Region II Schoharie, Albany, Rensselaer, Schenectady, Montgomery, Fulton, Saratoga, Washington, Warren, Hamilton, Essex, Franklin, Clinton, Ulster, Columbia and Green Counties

Region III St. Lawrence, Jefferson, Lewis, Herkimer, Oswego, Onondaga, Madison, Cortland, Chenango, Otsego, Tioga, Broome, Delaware, Stueben, Schuyler, and Chemung Counties.

Region IV Cayuga, Niagara, Orleans, Monroe, Wayne, Erie, Genesee, Wyoming, Livingston, Ontario, Seneca, Yates, Chautauqua, Cattaraugus and Allegheny Counties.

E: Local Associations within each region

Region 1

The Insurance Professional Association of Long Island
Insurance Professionals of Orange County
Queens County Insurance Professionals Inc.
Westchester Insurance Professionals

Region II

Insurance Professionals of Fulton County

Region III

Insurance Professionals of Central New York

Insurance Professionals of the Mohawk Valley
North Country Insurance Professionals
Syracuse Insurance Professionals

Region IV

Insurance Women of Buffalo

SR # 2 DUES AND FISCAL YEAR

- A. The fiscal year of the F.N.Y.I.P., Inc. shall be from May 1 to April 30.
- B. Dues shall be payable by Affiliated Associations on or before June 15 in the amount of \$25.00 per capita;
- C. Affiliated Association dues shall be based on their per capita membership as of April 30 each year, subject to a minimum of \$50. (Active membership)
- D. Annual dues for a member at large shall be \$50.00 payable on or before June 15.
- E. Only delegates in good standing may vote in the election of this Association .
- F. Affiliated associations and members -at-large applying for membership between November 1 and April 30 shall pay one-half the annual dues as set forth in the Standing Rules. This amount shall be sent with the application for membership.
- G. No Affiliated Association or member-at-large shall be deemed a member in good standing whose dues shall be in arrears for more than 90 days. The treasurer shall notify the Affiliated Association or member-at-large of the delinquency and advise that the membership will be dropped unless dues are paid by September
- H. Any Affiliated Association or member-at-large dropped for non-payment of dues may be reinstated upon application to the Regional Director, for approval by the Executive Board. The application must be accompanied by payment of dues in arrears, plus current dues, if applicable.
- I. An Affiliated Association resigning its' membership shall notify the Federation President in writing at least 3 months prior to the resignation advising the reasons for the resignation.
- J. New members joining an Affiliated Association after May 1st shall be afforded membership benefits at no charge until the following April 30th renewal.

SR #3 RIGHTS, DUTIES AND PRIVILEGES OF AFFILIATED ASSOCIATIONS

- A.** The privilege of making motions and debating shall be open to all members in Good standing. Any member may submit proposed changes in writing to the Executive Board for action.
- B.** Immediately following their elections each year, the Association shall send the names and addresses of their newly elected officers and Federation Counselor to the F.N.Y.I.P., Inc. Corresponding Sec.,
- C.** When submitting dues to the F.N.Y.I.P., Inc., the Affiliated Association shall send to the Treasurer a listing of all active members constituting the payment of their annual dues on a per capita basis.
- D.** The Affiliated Associations manual, adopted by the executive board shall contain general i n f o r m a t i o n for the Affiliated Associations and members-at-large, including the history of F.N.Y.I.P., Inc., its procedures, and other facts.
- E.** All Affiliated Associations are encouraged to review their bylaws each year. All changes to an Affiliated Association's bylaws shall be submitted in duplicate to the F.N.Y.I.P., Inc. bylaws chairperson for review and approval.
All Affiliated Associations are encouraged to review their bylaws each year. All changes to an Affiliated Association's bylaws shall be submitted to the F.N.Y.I.P., Inc. bylaws chairperson for review and approval.
- F.** Each Affiliated Association is encouraged to keep in touch with their Regional Director in order that the objectives of this organization may be met.

SR #4 OFFICERS

- A.** The officers of this Association shall be President, President-Elect, Recording Secretary, Treasurer, and Directors. Terms shall be limited to one year, except Regional Directors whose term is two years. No officer shall succeed his/her self, more than two (2) consecutive terms.
- B.** The privilege of holding office shall be limited to individuals who are members of an affiliated Association or a member-at-large for at least two years.
- C.** The President-Elect shall be one who has served on the Executive Board for at least three (3) years within the last eight- (8) years, at least one year of which was an elected officer. **Amended to read The President=Elect shall be one who has served on the Board for at lease (3) years.**
- D.** No member shall hold more than one elective office at a time. A Candidate for officer, if currently serving as an Elected Regional Director, must resign the Directorship before becoming a candidate as an officer.

SR #5 DUTIES OF OFFICERS

- A.** The President shall preside at all meetings of the F.N.Y.I.P., Inc., shall serve as Chairperson of the Executive Board, and under the direction of the Executive Board; shall have general direction of the affairs of the F.N.Y.I.P., Inc; shall appoint Chairmen of Special and Standing Committees; shall be ex-officio member of all committees, except the nominating committee; shall appoint a Corresponding Secretary and Parliamentarian. The President may call meetings as needed.
- B.** The President-Elect shall be an active aid to the President; shall assume the duties of the President in the President's absence. Arrange for the retiring President's gift from the membership as budget allows. President-Elect shall be Chairperson of Membership Activities, and as such shall maintain the membership roll spreadsheets submitted by the Affiliated Associations with dues and serve as Chairperson of Honorary Insurance Designation and Retired Insurance Professional and will be responsible for the Resolutions; shall be Ex-officio member of all committees, except the Nominating Committee. The President-Elect automatically accedes the office of President at the end of the President's term.

C. The Recording Secretary mailed). The Recording Secretary shall record the minutes of all meetings of the F.N.Y.I.P., Inc., and Executive Board; shall distribute copies of such minutes to the Executive Board and, at the request of members-at-large or Affiliated Associations, to their president. All minutes are to be emailed within 60 days of the meeting.

D. The Corresponding Secretary shall conduct all correspondence as directed by the President; following the annual convention shall send to the F.N.Y.I.P., Inc. Computer Coordinator a list of Federation Officers and committee Chair pertinent contact information. Upon receipt from the local Associations of their newly elected officers and Federation Counselor shall forward the pertinent contact information to the Computer Coordinator.

E The Treasurer shall collect and disburse all F.N.Y.I.P., Inc., funds as directed; shall deposit all receipts in an approved bank; present at the Annual convention a detailed report to the general membership; shall turn over all books and available records to the new treasurer within 30 days of vacating the officer; submit books and records for audit when requested to do so; shall be a member of the finance committee; shall make all disbursements by check supported by receipts. (For additional duties, see S.R. #2, G&H).

F All officers shall perform in addition to the duties above, other duties as assigned by the President

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- F. All officers shall perform in addition the duties above , other duties as Assigned by . the President**

SR #6 DIRECTORS

- A. There shall be five (5) Directors. These directors shall be four (4) Regional Directors whose term shall be two years and the immediate Past-President whose term shall be one year. Two Directors will be elected each year.**
- B. When a Regional Director's term expires, a member in good standing from the regions Affiliated Associations or member-at-large Region may submit a name from their region for consideration by the members at the Annual meeting.**
- A. There shall be five (5) Directors. These directors shall be four (4) Regional Directors whose term shall be two (2) yeasers and the immediate past -President whose tems shall be one (1) year**
- B When a Regional Director's term expires, a member in good standing from the regions Affiliated Associations or member-at-large Region may submit a name from their region for consideration by the members at the annual meeting**

#7 DUTIES OF DIRECTORS

- A. The Regional Director shall act as direct liaison between the Local Associations and the Executive Board.**
- B. The Regional Directors shall act as organizational chairperson in their respective region; shall have monthly email and/or telephone contact with Affiliated Associations, and member-at-large and advise the activities of individual Associations within their region; provide time-line of F.N.Y.I.P., Inc., events and deadlines; encourage local participation in all F.N.Y.I.P., Inc., activities. Regional Directors shall hold one regional meeting, Summer President meeting and make one official visit to each association with their expenses covered per the F.N.Y.I.P., Inc., budget each year of their term. All Regional Directors shall perform in addition to the duties above, other duties as assigned by the President. The Regional Directors shall be a member of the Annual convention Committee.**
- C. Director, (Past-President) duties shall be; Long Range Goals, Scholarship, and review of Past Presidents Reports..**

SR #8 VACANCIES OF OFFICERS AND DIRECTORS

- A.** Vacancy in the office of the President shall be filled by the President-Elect for the remainder of that term, plus the full one-year term as elected by the membership.
- B.** Vacancies in any office, except the President, shall be filled for the balance of the term by a majority vote of the Executive Board. The President shall submit the name of the Candidate to the Corresponding Secretary, who shall poll the Executive Board by Mail.
- C.** Vacancies of the Committee Chair will be filled by the President.
- D.** Any Officer, Director, or Committee Chair may be removed by a two-thirds (2/3) vote of the Executive Board at any regular or special meeting at which a quorum is present, provided that a statement of the reason for removal has been mailed by certified or registered mail to the last known address of the person being removed, at least fifteen (15) days before final action is taken thereon. This statement shall be accompanied by a notice of the time and place of the meeting of the Executive Board at which the reason for removal shall be considered and the member shall have the opportunity to appear in the person and/or to be represented by counsel to present defense to such removal before action is taken thereon.

SR #9 EXECUTIVE BOARD

- A.** The Executive Board shall consist of the officers, regional directors, chairperson of standing committees, the immediate Past President.
- B.** The Executive Board shall administer the affairs of the F.N.Y.I.P., Inc., shall have power to act between annual meetings and shall report to each annual meeting all business transacted by it during the year. Standing Rules passed or eliminated by the Executive Board shall be presented to the membership.
- C.** There shall be at least three (3) meetings of the Executive Board in each fiscal year, they shall be: April Incoming Board Meeting, Mid-year Board Meeting, and April Annual Board Meeting.

The Executive Board shall require an annual audit of the accounts of the Treasurer, State Convention Committee and Ways & Means Committee.

(i) Two-thirds (2/3) of the members of the Executive Board shall constitute quorum for the transaction of business at any meeting; all members of the Executive Board shall have the privilege of voting. Roberts's rule of order

(ii) Telephone conferences as per Roberts rule of order

(i) Two-thirds (2/3) of the members of the Executive Board shall constitute quorum for the transaction of business at any meeting; all members of the Executive Board shall have the privilege of voting.

(iii) Email voting as per Roberts's rule of order

(iv) Telephone conferences and/or sykke as per Roberts rule of order

(v)

SR #10 NOMINATION AND ELECTION

A. The nominating committee shall be comprised of the chairperson appointed by the president, and one representative from each affiliated Association. The committee shall meet to select the candidates from those nominated by the affiliated Associations.

B. 1) Each Affiliated Association shall be represented at all annual conventions of the F.N.Y.I.P., Inc. and shall be entitled to two (2) voting delegates, each of who casts one vote. If the number of delegates present is less then two (2), the delegate present may cast one (1) vote by proxy, subject to the maximum of two (2) votes per affiliated Association.

2) Member-at-Large members will meet before the annual meeting and choose one voting delegate for each region represented by a member-at-large and have one vote. If there are at least two (2) members per region, they may designate one (1) member to act as member of the nominating committee.

C. Candidates for the following positions shall be selected by the Nominating Committee: President-Elect, Recording Secretary, Treasurer, two (2) Regional Directors. Although an officer, the Corresponding Secretary shall be appointed by the President.

D. All nominations of candidates for office must be submitted to the F.N.Y.I.P., Inc. with a cover letter by the local association President to the Nomination's Chairperson prior to March 1. The name of the affiliated Association's nominating committee representative committee representative should be included. The F.N.Y.I.P., Inc. chairperson will send all information regarding candidates to the affiliated Association representatives by March 15th for review.

- E.** The Nominating Committee will meet Friday, prior to the annual meeting to select two candidates for each office. Candidates selected by the committee will be taken from the floor. All nominees from the floor must be candidates submitted to the Nominating Committee by March 1 of the current year. The nominating representative will be one of the voting delegates from each association.
- F.** Election by secret ballot shall be held Saturday morning, prior to the morning break. Election results will be determined by a majority vote of certified delegates present. In the event of a tie, voting delegates shall caucus under the supervision of the Ballots and Tellers Committee until the tie is broken.
- G.** Results shall be announced by the Ballots and Tellers Committee at the close of the General Session. Ballots shall be turned over to the President and shall be retained until the next annual meeting.
- H.** Installation of Officers shall take place at the Saturday evening banquet at the annual convention.
- I.** A quorum for the transaction of business shall be at least three-quarters(3/4) of the representative votes of the affiliated Associations present.

SR #11 COMMITTEES

A. There shall be the following Special and Standing Committees:
Standing Committees

- | | |
|--|---|
| 1) Award/Safety | 8) Long Range Goals |
| 2) Bylaws and Standing Rules | |
| 3) Community Services | 9 Nominations/Credentials
Ballot/Tellers |
| 4) Computer Coordinator
Custodian of Past records
Newsletter/Public Relations
Committee | 10) Convention |
| 5) Education and FIPC | 11) Ways & Means |
| 6) Finance | |
| 7) Historian/Quarter Century Club and Industry Liaison | |

B. It shall be the duty of the committee chair to perform all duties as assigned, appoint at least one other member to work on the committee, attend Executive Board meetings, submit (1) copy of a written report for all meetings to the corresponding secretary, and attend the annual meeting at convention and to report to the membership a recap of the years activities - this should be different then the board report.

C In addition to the permanent standing and special committees, the President may appoint such other committees deemed necessary to carry out the goals of the
F.N.Y.I.P., Inc.

Duties of Standing Committees

1) Awards/Safety Committee

Award: Shall be responsible, along with the vice-president/president elect to review all submissions for Honorary Insurance Designation and bring to the Board for approval, following criteria outlined in SR# 11F3. Shall review all submissions for Outstanding Association of the Year and select the four recipients one from each category of local association following criteria outlined in SR#11F4.

Safety- shall encourage the promotion of safety programs by each affiliated Association and assist in formulation of programs when requested to do so. (1-year term)

2) Bylaws and Standing Rules- Committee shall review the F.N.Y.I.P., Inc. Bylaws and standing rules, recommend changes and further review, and approve affiliated Association Constitution and Bylaws to be certain they do not conflict with the Bylaws and Standing rules of the F.N.Y.I.P., Inc. The Bylaws chair shall serve for two years.

1. Community Services- This committee acts as our liaison with Special Olympics. This committee is responsible for keeping F.N.Y.I.P., Inc. and affiliated Associations and members at large informed on Special Olympics, collect contributions and ask for volunteers from F.N.Y.I.P., Inc. membership. This committee is responsible for whatever community service project F.N.Y.I.P., Inc. decides to undertake in the future. (1Year term).

2. Computer Coordinator- Maintains the Federation website. (1-year term)

3. Education & FIPC Designation - :

Chair: Shall be responsible in providing Education programs and courses of Study in Insurance and related courses, shall assist Affiliated Associations with programs when asked to do so and be a member of the convention committee as required. FIPC Designations – will solicit candidates for designation from all affiliated Associations and members-at-large and present the designations at the State convention. (1-year term)

Co- Chair: FIPC Designations and solicit candidates for designation from all affiliated Associations and present the designations at the State convention-member of the convention committee as required-help Chair with setting up the Education courses for convention. Will automatically become Chair. Shall Only have voting rights if the chair is not attending the board meetings. Shall have the same expense reimbursements as chair 2 year terms. **NO co-chair if none needs this section needs to be deleted or put aside.**

4. **Finance Committee** - The Chairperson of this committee shall be the Chief Financial Officer, the other members to include the Federation Treasurer and the State Convention Secretary, Treasurer. This committee shall review expenditures following the annual and mid-year meetings and make recommendations to the Board as needed; present an annual budget to the Board, based on fiscal year ending December 31; forward quarterly financial statements to the Board and furnish other financial advice as requested. The position of Chief Financial Officer shall be filled by Presidential Appointment, with Board Approval. Application must be made to the President in writing and must include the following qualifications:

1. Member of Federation for five years.
2. Insurable for Employee Dishonesty
3. Experience in Finance and Accounting
4. Held prior financial positions-treasurer, committee or advisor.
5. Ability to prepare and interpret financial reports.

(Three-year term-reappointment with Board Approval)

6)Finance Committee - The Chairperson of this committee shall be the Chief Financial Officer, the other members to include the Federation Treasurer and the State Convention Secretary, Treasurer. This committee shall review expenditures following the annual and mid-year meetings and make recommendations to the Board as needed; present an annual budget to the Board, based on fiscal year ending December 31; forward quarterly financial statements to the Board and furnish other financial advice as requested. Also do the annual taxes with the Account. The position of Chief Financial Officer shall be filled by Presidential Appointment, with Board Approval. Application must be made to the President in writing and must include the following qualifications:

6. Member of Federation for five years.
7. Insurable for Employee Dishonesty
8. Experience in Finance and Accounting
9. Held prior financial positions-treasurer, committee or advisor.
10. Ability to prepare and interpret financial reports.
(Three-year term-reappointment with Board Approval)

5. Historian/Quarter Century Club/Industry Liaison/Legislative

Historian shall assemble and maintain an orderly record of the events of the annual convention that are non-board or general session related for the year their term ends. They will present to the newly elected president and immediate past president for review within 30 days following the convention. Upon approval, they will send to the Corresponding Secretary for distribution to all Affiliated Association Presidents, Members-at-Large and Executive Board.

Quarter Century Club/ Liaison - Shall maintain and update a list of members who have been a member of their affiliated Association(s) for 25 years or more. This committee shall notify members that they shall be honored at the Annual Luncheon.
Liaison- shall include in the Association President's package a letter asking that they procure Proclamations designating our State Convention week as Federation of New York Insurance Professionals week with their local town officials. Issue a reminder to the Regional Directors in January. Will write the governor for a proclamation on behalf of F.N.Y.I.P., Inc. Shall keep members apprised of industry legislative issues affecting the business of insurance via the Federation NEWS and website. (1 year term)

6. Long Range Goals Committee-shall make short and long-range recommendations to the Executive Board in order to enhance the professionalism of F.N.Y.I.P., Inc to meet current and future needs; by setting goals; the chair shall be the immediate Past-President. (1-year term) also responsible for all scholarships, invites, requests for sponsorships, ect and resolutions.

7. **Newsletter Committee**-shall promote the F.N.Y.I.P., Inc. and Affiliated Association activities via the publication of a summer, fall and winter newsletter and other industry publications. Committee will have deadlines and ad information in the President's package, as well as, reminders posted on the F.N.Y.I.P, Inc., web and to the Regional Directors. (1-year term).

8. **Nominations/Credentials Committee/Ballots& Tellers**
Nominations/Credentials – shall be responsible for the mechanics for nomination and election of officers at the annual meeting; shall receive credentials of voting delegates insofar as possible by mail prior to the annual meeting and certify their receipt to the President Saturday morning prior to the commencement of the first business session as outlined in the bylaws. This shall be a shared committee effective April 1997 for the New Board. The nominating representative will be one of the voting delegates.
The committee shall also, supervise voting by the delegates for the officer positions and announce the results at the close of the general session. Ballots shall be turned over to the President after election and shall be retained until the next annual meeting. (1-year term)

9. **Review of Past Presidents' Report Committee** – shall initiate discussion of the immediate past president's recommendations at the April incoming Board Meeting. Shall submit these recommendations to the executive board at the summer meeting for vote. (1-year term)

10. **Scholarship Committee** – The Chairperson of this committee shall be the immediate Past President. The committee shall supervise the selection and awarding of the Regional Award and any other scholarships by Federation. (1- year term).

11. **Convention Committee** - will be comprised of a Chairperson, Assistant Chairperson and Secretary/Treasurer (3 year terms). The five directors will also serve on the committee along with immediate past President and Education chair. For Duties of this committee, refer to Convention guidelines.

12. **Ways and means Committee-Chair:** shall be responsible for all fund raising for the Association including the convention Journal
Co-Chair: Shall be responsible for sale of F.N.Y.I.P., Inc., Jewelry and assisting the chair on any fund raising activities including the Journal. Will automatically become Chair. Shall only have voting rights if the chair is not attending the board meetings. Shall have the same expense reimbursements as Chair. (1 year term total 2 year for the committee). **there is no co chair so need to be put aside**

Duties of Special Committees

E. Parliamentarian: The appointed Parliamentarian, although not an officer as prescribed by the Standing Rules, shall advise the President, Executive Board and bylaws chairperson on Interpretation of these Standing Rules and advise on proper parliamentary Procedures. (1 year term)

F. Awards and Designations

1. **Tina W. Bobak Insurance Professional of the Year Award** – Recipient will be selected by a committee based upon recommendations received from affiliated Associations. The committee consists of the past three (3) recipients of which the least current will be the coordinator. Award to be presented at Friday night dinner.

- 2) **Honorary Insurance Designation** – may be conferred at annual meeting by F.N.Y.I.P., Inc., to bestow an honor for distinguished service to:
- a) Individuals
 - I. This designation does not entitle the individual to vote or hold office.
 - II. Individuals are not active in the Insurance industry.
 - III. Individuals are not a member of a Local Association or a Member at Large.
 - b) Organizations
 - I. An organization may have this designation conferred if they are deemed worthy.
 - II. The right to vote or hold office is not granted.
 - III. An organization in an insurance related field is eligible for this designation.
- 3) **Outstanding Association of the Year** – will be conferred on the Association that has shown an overall effort in fulfilling the overall goals of Federation through the different committees, such as Education, Safety and Publicity. There are three (3) awards based on the total local association members with federation dues paid as of 6/15 of the previous year: 0-15, 16-23, and over 24.

SR# 12 EXPENSES FOR EXECUTIVE BOARD

- A. Insofar as possible, all Officers, Directors, and committee chairs and parliamentarian, shall be reimbursed for their reasonable expenses for travel in connection with the business of this Association. Travel will be reimbursed up to 50% of the current IRS mileage rate as of the time of the annual meeting or actual cost of airfare, whichever is less, and 50% of the current IRS mileage rate plus tolls for auto.
- B. Subject to the budget each year, reimbursement of expenses for the Executive Board for their Mid-Term Board and other business meetings called by the President (other than the Convention) will be:
- 1. Lodging-actual cost not to exceed one-half cost of the least expense acceptable room accommodation.
 - 2. Meals-actual cost not to exceed the following:
Breakfast-\$5.00, Lunch-\$5.00, Dinner-\$10.00

Members of the Executive Board shall be reimbursed 100% for lodging expenses when traveling in performance of their duties as stated in the standing rules at times other than scheduled Federation meetings.

SR# 13 ANNUAL MEETINGS

- A.** Federation meetings shall incorporate the goals and objectives of the Association and provide a forum for discussion by the membership regarding the growth and operation of the Association.
- B.** The annual meeting of the F.N.Y.I.P., Inc. shall be held during the month of April, the date to be approved by the Convention Committee, and they shall have authority to cancel any annual meeting in case of an emergency.
- C.** The State Convention meeting location shall be determined by the State Convention Committee at a central location with participation of the affiliated Association(s) acting as host Association(s) on a rotating basis.
- D.** All State Conventions shall be financed through individual registration fees and other monies as directed by the Convention Committee.

******SR # 14 PARLIAMENTARY AUTHORITIES**

Roberts Rules of Order, current published rules shall be the parliamentary authority for all matters of procedure at all meetings and in all matters of this Association not specifically covered by its Bylaws and Standing Rules. F.