



To: All Association Presidents

Attendance Report

This form will be used to determine the Membership Attendance Awards. I recommend you keep this form with your monthly roll call and keep it updated throughout the year. It will help you in April when we need to get the attendance for each association meeting.

Number of members attending regular monthly business meetings* for the following months:

2024	April ____	May ____	June ____
	July ____	August ____	September ____
	October ____	November ____	December ____
2025	January ____	February ____	March ____

*** A regular business meeting is any business or educational meeting where there is roll call. If you do not do roll call but keep track of members in attendance, this would suffice. If any of the above were not a regular business meeting, please indicate with an X.**

Total membership as of 3/1/2025 _____

Total number of members lost since 4/1/2024 _____

Number of new members since 4/1/2024 _____

Local Association name _____

Submitted by: _____

Please complete and return this form to me by 3/6/2025.

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Local Associations Include:

*Albany ~ Auburn ~ Buffalo ~ Chenango Valley ~ Crossroads ~ Fulton County ~ Hudson Valley ~ Mohawk Valley ~ North Country
Orange County ~ Queens County ~ Syracuse ~ Westchester County ~ Women's Insurance Network of Long Island*